

IMPAX 6.5.1 Quick Reference: Radiologists

Logging into IMPAX

1. If the login screen is not displayed, on the desktop, double-click the **IMPAX Client** shortcut.

or

Select **Start > All Programs > Agfa IMPAX > IMPAX Client**.

2. Select a different cluster or domain.
3. In the IMPAX login screen, type your **User ID** and **Password**.




The password is case-sensitive. If you have Caps Lock enabled on your keyboard, a warning message appears when you click in the Password field.

4. Click **Login**.

Adding worklists to the List area

1. In the List area, click **Worklists**.
2. In the Active column next to the worklist, select the checkbox for each worklist that you want to display.
3. Press **Enter** or click **OK**.

Cycling studies in a worklist

1. To cycle all or groups of studies in a worklist, in the worklist bar, click **Auto Cycle**. 
2. To cycle priority grouped studies in a worklist, in the worklist bar, right-click **Auto Cycle**  and clear the checkbox beside each priority grouping rule you do not want to cycle studies for. Click **Auto Cycle**.
3. To cycle specific studies, select them and right-click **Add to Cycle List** or **Cycle**.
4. To cycle multiple worklists, in each worklist bar, click **Auto Cycle**. 

Viewing wavelet images

1. On the List or Configure area drawer, click the User ID menu. 
2. Ensure **Show Web Images** is selected.


Synchronizing the Text area with the Image area

1. In the Image area study information panel, above the top toolbar, click the study date/time or accession number.


Adding key images to a report

1. In the Image area, right-click an image until a context menu appears.
2. From the context menu, select **Add to Key Images**.


Displaying a recently viewed study


1. In the Image area, from navigation bar, click **History**. 
2. Select the name of the patient whose studies you want to redisplay.

Setting aside a patient's studies



1. Next to the cycle control at the bottom-left of the Image area, click **Set Aside**. 

Linking series manually

1. From the Image area context or top toolbar, right-click **Link Series**. 
2. On the Link Preference menu, select the **Manual Link** checkbox.
3. Synchronize each series to be linked by scrolling through the images until they correspond to the same anatomical region.


4. To manually link series together, left-click **Link Series** and select the required series.
5. Note the text changes ("Active series for linking" for the highlighted series and "Click to unlink" for a linked series) and a link icon appears in the top-left corner that indicate the series has been linked.
6. To have window leveling changes apply to all linked series, enable window leveling across linked series.
7. To have zooming and panning apply to all linked series, enable zooming and panning across linked series.
8. To deactivate Link Edit mode and return to regular navigation, click **Link Series**. 

Adjusting auto links for patient movement


1. From the Image area context or top toolbar, left-click **Link Series**. 
2. Left-click the image of the series that you want to adjust.
3. Navigate to the location in the series that corresponds to the current location of the other series in the study.
4. Left-click the image again to relink the series.
5. To make the change to linking, select the **Yes - link at this new position** checkbox.
6. To indicate that you have finished adjusting links, left-click **Link Series**. 

Adding a series with a different frame of reference to an auto link group

1. From the Image area context or top toolbar, left-click **Link Series**. 

2. Left-click the series that you want to add to the Auto Link group.
3. To indicate that you have finished modifying links and to return to regular navigation, left-click **Link Series**. 

Window leveling by preset values

1. From the Image area top toolbar, right-click the **Window Level** button menu and select the preset value to apply. 
2. If using a screen format that displays more than one series or study, click an image from the series to apply the preset to.

Keyboard shortcuts: List area

To	Press
Open the Knowledge Base.	F1

Keyboard shortcuts: Text area


To	Press
Copy a teaching file or folder.	Ctrl + C
Cut a teaching file or folder.	Ctrl + X
Paste a teaching file or folder.	Ctrl + V
Rename a teaching file or folder.	F2











Keyboard shortcuts: Image area

To	Press
Navigate forward to the next page, image, or tab in the study (depending on the state of the Advance by tool).	Page Down *
Navigate back to the previous page, image, or tab in the study (depending on the state of the Advance by tool).	Page Up *

To	Press
Navigate forward to the next patient in the cycle list or open patient study.	Right arrow
Navigate back to the previous patient in the cycle list or open patient study.	Left arrow
Navigate to the first image of the series.	Home
Navigate forward to the next study for the current patient.	Up arrow
Navigate back to the previous study for the current patient.	Down arrow
Navigate to the last image of the series.	End
Return to the first frame when navigating by Scout slice.	Home
Magnify the image within the Zoom tool.	Page Up *
Reduce the image within the Zoom tool.	Page Down *
Return to the original magnification within the Zoom tool.	Home
Increase the magnification of the Magnify Glass tool.	Page Up **
Decrease the magnification of the Magnify Glass tool.	Page Down **
Return to the original magnification of the Magnify Glass tool.	Home
Open the Customize dialog.	F12
Open the IMPAX 6.5.1 Client Knowledge Base.	F1

Common radiology tools

Button	Name	Use
	Cine Viewer	Plays series images in a continuous loop or frame by frame

Button	Name	Use
	Cycle	Moves studies in a worklist automatically into the Image area
	Dictate	Starts dictation for a single study
	Dictate - Multiple Studies	Starts dictation for two or more studies
	Invert	Exchanges the white and black areas in an image
	Markup Annotation	Adds freeform markup text to an image
	Markup Arrow	Places a markup arrow to point to areas of interest
	Markup Caliper	Measures the distance between two points
	Volume Viewing	Launches a series into the Volume Viewing window for MIP, MPR, and (if licensed) 3D analysis
	Window Level	Changes image brightness and contrast by adjusting window center and window width values and gives access to preset window level values
	Zoom	Magnifies or reduces images in increments